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November 11, 2009 Meeting Minutes

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**SHAWNEE STATE UNIVERSITY
BOARD OF TRUSTEES**

**Meeting Minutes
November 13, 2009**

Chairperson Jack McCoy called the meeting to order at 1:15 p.m. noting the meeting was in compliance with RC § 121.22(F).

Appointment of Board Secretary

Mr. McCoy appointed Ms. Cindy Keaton as Board Secretary.

Roll Call

Members Present: Mr. Coleman, Ms. Higgs-Horwell, Mr. McCoy, Mr. Mooney, Ms. Seif, Mr. Warren, Ms. Dunham, Ms. Saltsman

Members Absent: Dr. Ball, Mr. Lodwick

Approval of the November 13, 2009 Agenda

Mr. Warren moved and Ms. Seif seconded a motion to approve the November 13, 2009 agenda. Without discussion, the Board unanimously approved said agenda.

Approval of the September 11, 2009 Board Meeting Minutes

Ms. Higgs-Horwell moved and Ms. Seif seconded a motion to approve the September 11, 2009 Board meeting minutes. Without discussion, the Board unanimously approved said minutes.

President's Report

Dr. Morris summarized the written report that she submitted to the Board and is made a part of these minutes.

Committee Reports

Academic Affairs Committee – Ms. Seif

Ms. Seif reported on behalf of the Academic and Student Affairs Committee and said the Committee had one action item.

Ms. Seif said the Academic and Student Affairs Committee recommended approval of Resolution ASA10-09, Establishing Shawnee State University's Center of Excellence. Ms. Seif said Dr. Todt, Provost and Vice President for Academic Affairs, said this resolution responded to

Chancellor Eric Fingerhut's concept for Centers of Excellence for Applied Research and Regional Innovation. Ms. Seif moved and Mr. Coleman seconded a motion to approve Resolution ASA10-09.

Ayes: Mr. Coleman, Ms. Higgs-Horwell, Mr. McCoy, Mr. Mooney, Ms. Seif, Mr. Warren

Nays: None

Ms. Seif reported on the Academic and Student Affairs Committee informational items.

Ms. Seif said that Ms. Ginnie Moore, Director, University Outreach Services, reported on the Shawnee 7.0 Conference held at SSU on October 30, 2009.

Ms. Seif said Dr. Jinlu Li, Professor, Department of Mathematical Sciences, shared information on the Seventh Annual Conference on Summability and Applications that SSU hosted November 7-9, 2009. Dr. Li said 70 participants attended the conference and they were very impressed.

Ms. Seif said Mr. Ray Noble, President of the Student Government Association, reported on the activities of the SGA which included Family Weekend and Homecoming which will occur on January 23, 2010.

Ms. Seif said Mr. Jeff Hamilton, Athletic Director, reported on the Fall Bear Run that was held on September 23, 2009 and the fall sports. Ms. Seif said that the Women's Volleyball team finished the regular season with a 12-0 record in the AMC and will move on to play in the NAIA National Tournament. She said the Men's Cross Country team completed the 2009 season with the school's best finish at the NAIA National Meet as the Bears finished 4th overall of 32 teams and the Women's Cross Country team had three members participate in the National Meet.

Ms. Seif said Dr. Michael Hughes, Director, Counseling and Psychological Services, reported on the 2009 Fall Bear Care Health Fair held on October 28, 2009. She said this was the 20th year for this event.

Ms. Seif said Dr. Hughes also reported on the 2009 Veterans' Day Celebration held on November 10, 2009. She said this was the 17th year for the event and that approximately 300-400 people come to campus to participate in this recognition.

Ms. Seif said Mr. Steve Gregory, Director, Career Services, reported on the Technology Job and Internship Fair held on October 30, 2009.

Finance and Facilities – Mr. Dan Mooney

Mr. Mooney said the Finance and Facilities Committee recommended approval of Resolution F20-09, Master Plan 2008 Forward Modification. Mr. Mooney said the University's Master Plan was initially created in 1999 and was later modified to accommodate increased enrollment and expected growth. He said that periodic modifications to the Master Plan are necessary and

appropriate in order to be responsive to transitional and growth needs of the University. It is planned that the University's community-based education programs will expand to include programs and services beyond the current boundaries as reflected on the latest Master Plan. Mr. Mooney moved and Mr. Coleman seconded a motion to approve Resolution F20-09.

Ayes: Mr. Coleman, Ms. Higgs-Horwell, Mr. McCoy, Mr. Mooney, Ms. Seif, Mr. Warren

Nays: None

Mr. Mooney reported on the Finance and Facilities Committee informational items.

Mr. Mooney said that the fiscal year 2009 closing and related audit has been completed and the Finance and Facilities Committee spent most of its time on the audit report. He said Mr. Dennis Obyc and Ms. Angie Lewis, representing the audit firm of Crowe Horwath LLP, reported to the Committee and gave an overview of the financial statements. He said SSU received an unqualified audit which means that is the highest level that can be received on an audit. He said the audit was free of any deficiencies or weaknesses and had been approved by the State. He thanked Ms. Elinda Boyles, Vice President for Finance and Administration, and her staff for an extremely clean audit and said the Board very much appreciated all their hard work on this audit.

Mr. Mooney said in accordance with Policy 5.16Rev., the personnel appointments for the period August 31 to October 30, 2009 were reported in the attached consolidated report.

Mr. Mooney said that Ms. Boyles reviewed the general fund revenues and expenditures pace report, fiscal year 2009.

Mr. Mooney said that Ms. Joanne Charles, Associate Vice President, Finance and Administration, reviewed the Vern Riffe Center for the Arts revenues and expenditures pace report for fiscal year 2009. Mr. Mooney noted that this report was one of the better looking reports the Board has seen for the VRCFA and reported \$48,000 net revenues over expenses with a lot of improved expense control.

Mr. Mooney also said Ms. Boyles reported on the University's investment activity as of October 2009.

Mr. Mooney said Ms. Boyles reviewed the capital status report that reflects current information on major capital projects.

Reports, if any, from Board Liaisons with other Organizations

None.

New Business

Mr. McCoy asked Mr. Mooney to report on the OBR Communications Working Group that he was appointed to. Mr. Mooney said the Board received a copy of the draft of the Charter for the group. He said the Charter was comprised of four groups: communications, trustee education, governance and resources. He said he attended a meeting in Columbus where the primary function of the group is to develop a way whereby trustees can communicate with the OBR and other board members throughout Ohio. He said this follows the mission of the USO.

Comments from Constituent Groups (if any) and the Public

None.

Other Business

None.

Executive Session, if necessary

None.

Adjournment

The Board was adjourned by acclamation at 1:46 p.m.

Chairperson, Board of Trustees

Secretary, Board of Trustees